

**FY24 General Support Grants  
Application Sample**

Application ID

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Application Type

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General Support

Applicant Information

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Organization Information

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Name:

Address:

Applicant Information

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Name:

Phone Number:

Email Address:

Executive Summary

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Please provide info for the most senior legal staff member at your organization or working directly on the project if this is a project application

First Name

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Last Name

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Email

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Job Title

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Type of Support Requested. Please note that you have the option to apply for a general operating grant or general support funds for a specific project.

[General Operating Support], [Project Support]

If you selected project support, in one or two sentences, provide a short description of this project.

Example: This project will provide legal services to returning citizens facing housing discrimination.

Budget Information

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Funding Request

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Application Narrative

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Please limit your response to 500 words or less.

Need and Project or Services Description

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Describe the needs your legal services address. Use data to provide evidence of need.

Describe how your organization or project addresses these needs; provide a description of services provided.

How does your organization engage pro bono attorneys and other volunteers to expand client services or otherwise assist the organization?

## Impact of this Funding

Estimate the total number of DC residents who are low-income or under-served who will receive services from this funding

For project-support grants only, provide the specific geographical area and/or target community that will benefit from this funding.

## Attachments

### Data Packet

Click the link below to download the Data Packet. Once you have completed the Data Packet, upload the completed Excel file back here.

[Click here for the Data Packet.](#)

Please note: after you have uploaded the Excel file, it may take up to 30 seconds to process and completely upload the file. Please wait until you see the green progress bar showing Finished.

## Supporting Documentation

Upload any supplemental materials as necessary in support of your grant proposal.

## Resumes

Current resumes of all staff and supervisory personnel who will be involved in legal services provided by your organization for which funding is sought. If any positions are currently vacant, include the position's job descriptions. Combine all resumes and job descriptions into one PDF and upload.

## Signature

Once you have submitted this application, a PDF of the application will be sent for e-signature via DocuSign to the email addresses entered for your Executive Director and Board Chair on your Organization Profile. Please make sure the email addresses for these individuals are correct **BEFORE** you submit the application.

The document will first be sent to your Executive Director for signature. Once e-signed by your Executive Director, DocuSign will send the document to your Board Chair. Please alert your Executive Director and Board Chair to expect receipt of the documents. Thank you.